

Booking Form - Lorne Holiday House

www.lorneholidayhouse.com
10 Alpha Terrace, Lorne VIC 3232

Please return this form via fax on 03 9646 2666 or post to 1/2 Esplanade East, Port Melbourne 3207

Please call Julie on 0407 686 700 or Kaye on 0418 170 960 or email julie_armstrong1@hotmail.com with any queries

Name			
Address			
Postcode			
Phone		Email	
D/L No.		Car registration No.	
How did you hear about us?			
Arrival date (check in 3pm)			
Departure Date (check out 10am) Late check out available on request at no extra fee (only if available)			
<i>Please provide names, addresses and ages of all guests</i>			
Guest	Name	Address	Age
1			
2			
3			
4			
5			
6			
7			
8			
Please note:		<i>Guests are to bring their own linen and towels (excluding doona covers which are supplied). Alternatively, linen is available for rent for \$100 per stay.</i>	
Special requests			
Rental		Bookings will not be confirmed until full payment (including bond) is received. Please pay by cheque (made out to Julie Armstrong) or direct deposit into the bank account given below.	
Linen (optional)			
Bond	\$500		
Total			
Bank	NAB	Account name:	J & E Armstrong
BSB	083-417	Account No.	58-317-0078
The fine print		<ul style="list-style-type: none"> - Photo ID to be faxed or emailed with booking form. - A signed copy of this form will be returned to you to confirm your booking and to provide you with a receipt. Access to the house will be arranged prior to your arrival. - Strictly no pets. Non-observance will result in termination of tenancy without a refund. - Strictly No Schoolies. - Lorne Holiday House is strictly non-smoking inside the house. - Tenants must clean the BBQ prior to departure, otherwise \$100 will be deducted from the bond for cleaning. - We hope to have met your holiday needs and trust that you will leave the house and gardens as you have found them. Your bond will be returned by post after your departure, once the property has been inspected for damage. - Tenants are responsible for the following costs: <ul style="list-style-type: none"> - repairs/replacement of all damage/breakages/pilferage - any need for professional repairs or re-tuning of the Hitachi Plasma Screen TV /Marantz DVD, Bose Stereo System and the Sony Wega TV/DVD Surround Sound System. - The property is keyed with security keys. If a key is lost a fee of \$200 will be payable to have the house re-keyed. - Tenants are joint and severally responsible for any costs. - The bins are to be placed on the street Sunday nights for rubbish collection Monday Morning. If this is not done, a fee of \$50.00 will be charged to have the rubbish removed by a private contractor. - It is the responsibility of the Tenant when vacating the premise's, to clean the property and leave it as it was, when checking in. - A cleaning fee of \$80.00 will be deducted from the bond if a cleaner has to be engaged. - A cleaning fee of \$80.00 will be deducted from the bond if a cleaner has to be engaged when you vacate the property. 	
Cancellation policy		<i>More than 1 month prior to arrival:</i> Your deposit will be refunded less \$100 management fee. <i>Within 1 month of arrival:</i> The rental is non-refundable unless we can re-book the period. If we do, the deposit is refundable less \$100 management fee.	
<i>Office use only:</i>			
Receipt of rent		Receipt of bond	
\$		\$	
Receipt No.			
(I have read all the terms and conditions on the website and on this booking form)		Signature:	